



COMMUNICATIONS OFFICER

Based: Glasgow or remote working within Scotland. Occasional travel to Glasgow may be required. We offer a hybrid model of working from home and our office in central Glasgow. Office days can be decided with line manager.

Reporting to: Head of Communications and Campaigns

Hours: Full-Time, 37.5 hrs per week

Salary: £27,300

Help take the UK's leading music and dementia charity to the next level

Playlist for Life, the UK's leading music and dementia charity, is seeking a Communications Officer to join our team and make a difference to the lives of those living with dementia, their families and carers.

The Communications Officer will play a key role in our small team, working directly with the Head of Communications and Campaigns to deliver the charity's exciting and engaging communications plan during a milestone year – our 10th anniversary!

Playlist for Life is a national dementia charity that provides vital support to families living with dementia by using music to improve their quality of life. We have a simple vision: we want everyone with dementia to have a unique personal playlist and for everyone who loves or cares for them to know how to use it.

If you have a keen eye for a story, a passion for building online communities, and a desire to make a difference to anyone affected by dementia, then we want to hear from you.

We have big plans for our 10th birthday year, so it's an exciting time to join the charity and make your mark.

Application notes

Please visit www.playlistforlife.org.uk/vacancies for a full job description, person specification and application form. In addition to completing the application form, you will need to upload a maximum two-page CV and a cover letter detailing why you are the ideal candidate for this role and how you meet the requirements in the person specification. You will also need to supply two references we can contact to provide information in support of your application. One of these should be your current manager.

Please submit your application by 9am on Tuesday 21st February 2023. Handwritten applications will not be accepted. Interviews are scheduled to take place on Zoom on 7th and 8th March 2023. If you have any questions regarding the role that are not answered in the job description or the person specification, please call the Playlist for Life office on 0141 404 0683 or email recruitment@playlistforlife.org.uk.